

GATESVILLE MUNICIPAL COURT

803 E. MAIN STREET
GATESVILLE, TEXAS 76528
Office: (254) 865 - 2227
Fax: (254) 865 - 8320
Email: court@gatesvilletx.com

You have chosen to take a driving safety course for the citation you received. Below is some information that may be helpful.

The court requires the following information to be submitted (in-person, email, mail or fax) by the appearance date indicated on the ticket:

- Payment in the amount of \$144.00, or \$169.00 if violation occurred in a school zone _____
(you will be able to pay once forms are submitted and we update your case)
- A notarized plea form (located on the back, at the bottom of the form)
- A copy of your current insurance
- A copy of your valid Texas Driver's License
 - o If you are in the military, provide your current Driver's License along with your Military ID

Now that you have submitted the necessary paperwork to the court, you have 90 days to complete a Driver Safety Course certified by the State of Texas. A list of approved classes is available on the Texas Department of Licensing & Registration website at <https://tdlraproved.com/>.

You will need to provide the court with the signed "**COURT COPY**" of your certificate, along with a copy of your **DRIVING RECORD**. Some websites allow you to order your record (Type 3A) through their services, or you can request it directly from the Department of Public Safety at <https://www.dps.texas.gov/>.

****Your citation will not be dismissed without a certified copy of your driving record.****

Your class must be completed within 90 days from you plea date. Completion Date: _____

Payment Options:

- In Person/Drop Box/By Mail: Please send payments to 803 E. Main St., Gatesville, TX 76528.
(Note: Only the amount specified above is acceptable, and personal checks are not permitted.)
- Online: <https://www.municipalonlinepayments.com/gatesvilletx/court/search>

Need to be aware

You are currently on a 90-day probation period. Please be aware that if you receive any moving violations during this time, the Judge may revoke the order, and it will be reflected on your driving record. Consequently, you would then be required to pay the remaining balance of the original fine. At the conclusion of the 90 days, we will review your file to ensure that the court has received all necessary documentation. If any required paperwork has not been submitted, a Show Cause Hearing will be scheduled. It is your responsibility to ensure that the court has your correct mailing address for any notifications. Please be aware that failing to attend the hearing may result in an additional violation of Failure to Appear (FTA), and a warrant may be issued.

